



## Arizona Automobile Theft Authority

### Board of Directors Meeting Minutes

Friday, June 14, 2019

AATA Office - 1<sup>st</sup> Floor Conference Room  
1110 W. Washington Suite 105, Phoenix AZ 85007

# DRAFT

#### Board Members Attendance:

Chief Daniel Sharp, Chair, Oro Valley Police Department

Matt Reed, Vice- Chair, State Farm Insurance Companies

Joe Brosius – Public Member

Dean Butler – Farmers Insurance - Telephonic

Sheriff Joseph Dedman, Jr. - Apache County Sheriff – Telephonic (10:01)

Director Eric Jorgensen – Jackie Gentner representing

Director Frank Milstead – Arizona Department of Public Safety, Major Jack Johnson Jr. representing

Bill Montgomery – Maricopa County Attorney’s Office, Auto Theft Bureau Chief, Kristin Sherman representing

Sheriff Paul Penzone - Maricopa County Sheriff’s Office – Deputy Chief Rick Morris representing

Chief Michael Soelberg – Gilbert Police Department

Mary Snider- Public Member – resigned

#### AATA Legal Council:

John Tellier, Assistant Attorney General, AZ Attorney General’s Office

Kristin Story, Attorney General’s Office

#### AATA Staff:

Major James McGuffin, Interim Executive Director

Ann Armstrong, AATA Grants Administrator

Art Myer, AATA Chief Financial Officer

Frank Ceballos, AATA Administrative Service Officer

Amanda O’Halloran, AATA Administrative Assistant III

#### Public/Guest:

Captain Paul Etnire- Arizona Vehicle Theft Task Force, Department of Public Safety

Kent Volkmer, Pinal County Attorney

Allen Quist, Pinal County Attorney’s Office

Scott Greenberg, Department of Insurance

Laurie Bryant- La Paz County Attorney’s Office – Telephonic (10:02)

Hilario Tanakeyowma, Quartzsite Police Department

Ryan, Pima County Attorney’s Office – Telephonic

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- I. CALL TO ORDER AND ROLL CALL
    - Chairman Sharp called the meeting to order at 10:00am, roll call conducted via sign in.
  - II. AATA Board Chairman’s Report- Review, consideration and possible action
    - Approval of March 15, 2019 Board Meeting Minutes

- Joe Brosius- motioned to approve minutes as presented.
- Chief Soelberg seconded the motion.
- Vote passes unanimously (9-0).
- July 26, 2019 Board meeting Date change/ Cancel
  - Vice Chair Matt Reed motion to cancel the July 26<sup>th</sup>, 2019 meeting.
  - Joe Brosius seconded the motion.
  - Vote passes unanimously (9-0).
- Interim AATA Executive Director Position
  - Chairman Sharp advised that in due to lack of quorum at the May meeting it was within his capacity as chairman to appoint Major James McGuffin with the Arizona Department of Public Safety, Interim Director, in lieu of Executive Director Zumbo's resignation, which was effective June 1, 2019. Chairman Sharp has requested a motion to ratify the appointment.
    - a) Dean Butler motioned to ratify Major James McGuffin's appointment as Interim Director of the AATA.
    - b) Vice Chairman Matt Reed seconded motion.
    - c) Vote passes unanimously (10-0).
  - Chairman Sharp advised prior to Major McGuffin's appointment to Interim Executive Director, Ms. Armstrong served as Acting Executive Director and shall be compensated for the role in the amount of a 10% increase in pay.
    - a) Joe Brosius motioned to increase Ms. Armstrong's pay for her service as Acting Executive Director.
    - b) Jackie Gentner seconded motion.
    - c) Vote passes unanimously (10-0).

### III. AATA Report- review, Consideration, and Possible Action

- Interim Executive Director McGuffin advised that he has initiated an administrative review of the agency to ensure that we are in compliance and up to date on HR related matters.
- SB 1469 Agency Consolidation -Interim Executive Director McGuffin advised board of the passing of SB 1469 Agency Consolidation that will take effect on July 1, 2020.
  - McGuffin advised that the Department of Insurance, Department of Financial Institution and Auto Theft Authority will merge into one agency that will be named Department of Insurance and Financial Institutions. Advised that meetings will begin taking place in the future to begin discussing the transition plan.
  - McGuffin introduced Mr. Greenburg, the Deputy Director from the Department of Insurance.
- FY'20 Budget - McGuffin advised that the first priority of the transition plan will begin developing the FY'20 budget submission, which is due Sept 1 and will ensure that DOI will have a place in the discussion.

### IV. AATA Financial Update, Discussion and Possible Action

- AATA Financial Report for fiscal year ending May 31, 2019 presented by Mr. Myer.
  - Please see attached documents.
- FY'19 Spending Plan Update presented by Mr. Myer.
  - Please see attached documents.
  - Major Jack Johnson- motioned to approve spending plan as updated.
  - Mr. Matt Reed seconded the motion.
  - Vote passed unanimously (10-0).
- FY'20 Spending Plan Update presented by Mr. Myer.
  - Mr. Myer advised that approved budget from legislature remains the same as it was the previous year.

- Mr. Myer advised the budget submission is identical to previous years.
- Mr. Myer advised if there are adjustments to the FY'20 budget they will be due on any "carry forward" from the vertical prosecution grants and that carry over will be applied to the FY'20 grants. Mr. Myer advised another potential adjustment would be for "back of the bill" adjustments if legislature approves increases to healthcare and retirement and the lump sum will reflect accordingly.
- Please see attached documents.
- Mr. Myer presented Schedule 12 – Spending plan for FY 2020 to board for approval
  - a) Mr. Chief Soelberg motioned to approve schedule 12.
  - b) Mr. Brosius seconded motion.
  - c) Vote passed unanimously (10-0).
- FY'19 Industry Awareness Grant Requests- Ratifications – These grants were all issued for each respective agency to obtain funding to attend the AATIA training April 15<sup>th</sup> thru the 17<sup>th</sup> in Flagstaff and were funded through SIMS monies.
  - AZ. DPS (Yuma) Grant-#1849-\$476.09
    - a) Major Johnson has recused from vote.
    - b) Mr. Brosius motioned to approve grant #1849.
    - c) Mr. Chief Soelberg seconded motion.
    - d) Vote passed unanimously (9-0).
  - Pima Co. Atty's Office-#1844-\$476.09
    - a) Mr. Brosius motioned to approve grant #1844.
    - b) Mr. Chief Soelberg seconded motion.
    - c) Vote passed unanimously (10-0).
  - La Paz Co. Atty's Office-#1850-\$476.09
    - a) Major Johnson motioned to approve grant #1850.
    - b) Mr. Reed seconded motion.
    - c) Vote passed unanimously (10-0).
  - Maricopa Co. Atty's Office- #1852 - \$476.09
    - a) Ms. Sherman recused from vote.
    - b) Chief Soelberg motioned to approve grant #1852.
    - c) Mr. Brosius seconded motion.
    - d) Vote passed unanimously (9-0).
  - Superior PD- #1854-\$476.09
    - a) Major Johnson motioned to approved grant #1854.
    - b) Mr. Reed seconded motion.
    - c) Vote passed unanimously (10-0).
- FY'19 Public Awareness Grant Requests- Ratifications -
  - Coolidge PD Grant -#1842 - \$1,350 – Grant was for one Insta Etch machine and supplies.
    - a) Ms. Gentner motioned to approve grant #1842.
    - b) Major Johnson seconded motion.
    - c) Mr. Brosius asked what the difference was between the two grants. Ms. Armstrong advised the amount of the supplies that were order.
    - d) Vote passed unanimously (10-0)
  - Sierra Vista PD Grant-#1858-\$1234 – Grant was for 1 Insta Etch machine and supplies.
    - a) Mr. Brosius motioned to approve grant #1858.
    - b) Mr. Reed seconded motion.

c) Voted passed unanimously (10-0).

V. AATA Public Awareness & Grant Programs Report general update, discussion and possible action

- 2019/2020 Grant Programs- Ms. Armstrong advised board that all FY 19 grants are closing out and she is currently work with the FY 20 grant agencies for initiating contracts with first payments being issues in Aug.
- Ms. Armstrong presented and recapped documentation of legislative bills that had gone through this session.
- Auto Theft Prevention Campaigns, Events & Trainings
  - Ms. Armstrong advised of a letter of recognition that was received for the agency.
  - Ms. Armstrong turned over meeting to Ms. O'Halloran for a recap of events.
  - Ms. O'Halloran gave a summary of the AATA public awareness events.
  - Ms. Armstrong gave a summary of the Flagstaff Training.

VI. Law Enforcement Subcommittee Report, discussion and possible action

- Chief Soelberg advised he would turn over grant presentation to Mr. Myer.
- Mr. Myer presented the grants for vote
  - FY'20 Task Force rant Request-#1856-\$3,650,000
    - a) Major Johnson recused from vote.
    - b) Chief Soelberg motioned to approve grant #1856.
    - c) Ms. Sherman seconded motion.
    - d) Voted passed unanimously (9-0)
  - FY'20 Vertical Prosecution Grant Request
    - a) Pinal Co. Attorney's Office- #1847 - \$169,060
      - (1) Chief Soelberg motioned to approve grant #1847.
      - (2) Mr. Brosius seconded motion.
      - (3) Voted passed unanimously (10-0).
    - b) Maricopa Co. Attorney's Office-#1846-\$235,751
      - (1) Ms. Sherman recused from vote.
      - (2) Chief Soelberg motioned to approve grant #1846.
      - (3) Mr. Brosius seconded motion.
      - (4) Voted passed unanimously (9-0).
    - c) Pima Co. Attorney's Office-#1853-\$235,751
      - (1) Chief Soelberg motioned to approve grant #1853.
      - (2) Ms. Gentner seconded motion.
      - (3) Voted passed unanimously (10-0).
    - d) La Paz Co Attorney's Office-#1834-\$119,714
      - (1) Chief Soelberg motioned to approve grant #1834.
      - (2) Mr. Reed seconded motion.
      - (3) Voted passed unanimously (10-0).
    - e) Mohave Co. Attorney's Office-#1848-\$109,566
      - (1) Chief Soelberg motioned to approve grant #1848.
      - (2) Mr. Reed seconded motion.
      - (3) Voted passed unanimously (10-0).
    - f) Santa Cruz Co. Attorney's Office-#1855-\$80,795
      - (1) Chief Soelberg motioned to approve grant #1855.
      - (2) Mr. Reed seconded motion.
      - (3) Voted passed unanimously (10-0).

g) General Subcommittee Update

(1) No further information.

VII. Public Awareness Subcommittee Report, discussion and Possible action

- General Subcommittee Update
  - No further update.

VIII. Legislative Subcommittee report, discussion and possible action

- Legislative subcommittee report
  - Mr. Reed gave a summary of bills and status.

IX. Vertical Prosecution subcommittee & auto theft prosecutors report, discussion, and possible action

- General Subcommittee update on vertical prosecution programs, auto theft cases/outcomes
  - Pinal County Attorney's Office- Mr. Quist recapped current cases they are working. Mr. Quist also advised they are seeing a lot of carjacking as of late.
    - a) Ms. Sherman with Maricopa County Attorney's office confirmed that this is true for Maricopa County as well.
  - Pima County Attorney's Office-Mr. Gant had no update.
  - La Paz County Attorney's Office. – Ms. Bryant gave recapped of current cases going on in La Paz.
  - Maricopa County – Ms. Sherman gave recap of current cases. Ms. Sherman advised that vehicles left running are still an easy target they are seeing being exploited.

X. Arizona Vehicle Theft Task Force report, discussion and possible action

- General Update, Report on Task Force Activities
  - Capt. Etnire provided a recap of Task Force efforts. He advised that stats are down but this is due to the fact that detectives are working through the case and following through additional leads from these cases.

XI. Call to the Public

- Interim Deputy Director for Department of Insurance, Scott Greenburg addressed the board to advise they are looking forward to working with the board.
- Commander Tanakeyowma conveyed the Chief's gratitude for the AATA staff. Commander Tanakeyowman also gave a recap of recent LPR hits from the AATA grand funded LPR.

XII. Reports on current events, matters of board procedure, requests and items for future agendas

- Chairman Chief Sharp advised that Ms. Snider has resigned her board position as she has relocated out of state.

XIII. Date-Time-Location of next meeting-

- Friday, September 20, 2019 10am - AATA Building- 1110 W. Washington Street, Phoenix AZ 85007 Conference room #105

XIV. Adjournment

- Joe Brosius made a motion to adjourn meeting
- Major Johnson seconded the motion
- Vote passes unanimously (10-0)

Dated this \_\_\_\_ day of \_\_\_\_\_, 2019.

Arizona Automobile Theft Authority

By: *Daniel Sharp*

Chief Daniel Sharp, AATA Board Chairman