



Arizona Automobile Theft Authority

Board of Directors Meeting Minutes

Friday, September 20, 2019

AATA Office - 1st Floor Conference Room

1110 W. Washington Suite 105, Phoenix AZ 85007

DRAFT

Board Members Attendance:

Chief Daniel Sharp, Chair, Oro Valley Police Department, Commander Kara Riley representing
Matt Reed, Vice- Chair, State Farm Insurance Companies

Joe Brosius – Public Member- **Absent**

Sheriff Joseph Dedman, Jr. - Apache County Sheriff

Director Eric Jorgensen – Mr. Chad Campbell representing -Telephonic

Director Frank Milstead – Arizona Department of Public Safety, Major Jack Johnson Jr. representing

Maricopa County Attorney's Office, Auto Theft Bureau Chief, Kristin Sherman representing

Sheriff Paul Penzone - Maricopa County Sheriff's Office – Deputy Chief Rick Morris representing

Chief Michael Soelberg – Gilbert Police Department

AATA Legal Council:

John Tellier, Assistant Attorney General, AZ Attorney General's Office

AATA Staff:

Lt. Col. James McGuffin, Interim Executive Director

Ann Armstrong, AATA Grants Administrator

Art Myer, AATA Chief Financial Officer

Frank Ceballos, AATA Administrative Service Officer

Amanda O'Halloran, AATA Administrative Assistant III

Public/Guest:

Captain Paul Etnire- Arizona Vehicle Theft Task Force, Department of Public Safety

Nancy Temporado- Arizona Vehicle Theft Task Force, Department of Public Safety

Marcus Patterson- Goodyear Police Department, Arizona Vehicle Theft Task Force

Allen Quist, Pinal County Attorney's Office

Scott Greenberg, Department of Insurance

Ryan Gant, Pima County Attorney's Office – Telephonic

Jake Chavez- Mohave County Attorney's Office-Telephonic

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- I. CALL TO ORDER AND ROLL CALL
 - Vice Chairman Reed called the meeting to order at 10:03am, roll call conducted via sign in.
 - II. AATA Board Vice Chairman's Report- Review, consideration and possible action
 - Review, consideration and possible action on June 14, 2019 Board meeting minutes
 - Chief Soelberg- motioned to approve minutes as presented.
 - Major Jack Johnson seconded the motion.

- Vote passes unanimously (8-0).
- Discussion and possible action to transition the Interim Executive Director to AATA employee status.
 - Vice Chairman Reed asked if Interim Executive Director McGuffin would like to go into executive session.
 - Interim Executive Director McGuffin advised he would like to go into executive session.
 - Chief Soelberg motioned to go into executive session.
 - Deputy Chief Morris seconded the motion.
 - Vote passes unanimously (8-0) to go into executive session at 10:06am.
 - Executive session concluded at 10:30am.
 - Vice Chairman Reed announced that Interim Executive Director McGuffin has accepted the position of Executive Director of the AATA.

III. AATA Report- Review, Consideration, and Possible Action

- Executive Director McGuffin gave his administrative update advising audits have been conducted on the following:
 - Inventory
 - Job descriptions
 - Employee training and qualifications
 - Records retention
- Executive Director McGuffin provided an update on the FY'21 Budget Submission Update
 - A funding issue was created to request a funding increase that would allow AATA to cover the DPS salary increase, to fully fund Vertical Prosecution staffing costs, to provide eight replacement vehicles for the Vehicle Theft Task Force (VTTF), provide monies for case support and overtime, as well as provide monies for public awareness. Total increase request was \$1.5 million to the AATA budget, a 28% increase over previous years appropriated funds.
 - This funding issue was presented jointly with the Director and Deputy Director of the Department of Insurance in front of the Office of Strategic Planning & Budgeting (OSPB)
 - OSPB has informed Executive Director McGuffin that the funding issue would not be carried forward and the AATA will be recommended to receive the same budget as it has received in previous years.
 - (1) The impact for the denied funding issue increase will be felt by the Department of Public Safety.
- Executive Director McGuffin advised the Board of recent and future agency travel and educational opportunities.
 - He advised of a recent trip to Colorado to meet with the Colorado Auto Theft Prevention Authority and its Executive Director.
 - He advised of travel to San Diego for the Western Regional IATTI conference in October.
 - He advised of travel to Colorado for the South Western Auto Theft Prevention Authorities meeting in November.
- Executive Director McGuffin presented the At-A-Glance Document- a snap shot of auto theft in Arizona.
- Executive Director McGuffin informed the Board that discussions have been had with Boards and Commissions regarding the vacancies on the AATA Board.
- Executive Director McGuffin advised the Board of updates on the upcoming consolidation.
 - Staff has participated in meetings for the IT consolidation.
- Executive Director McGuffin advised the Board of public awareness campaigns regarding the purchase of advertisement time on several billboards throughout the state. These campaigns will be targeting

vehicle theft and burglaries during the holiday season. One goal will be to drive traffic to the agency website.

- Executive Director McGuffin shared the 2018 auto theft numbers provided by Access Integrity, a unit of the Department of Public Safety.

IV. AATA Financial Update, Discussion and Possible Action

- AATA Financial Report for fiscal year ending August 31, 2019 presented by Mr. Myer.
 - Please see attached documents.
 - Mr. Myer advised of the current balance of the SIMS fund and that a grant is being presented today which should bring this fund to a zero balance.
- FY'20 Spending Plan Update presented by Mr. Myer.
 - Please see attached documents.
 - Major Jack Johnson motioned to approve spending plan as updated.
 - Chief Soelberg seconded the motion.
 - Vote passed unanimously (8-0).
- FY'20 Public Awareness Grant- Request- Grant #1867-\$1,233.26
 - Staff recommendation is to fully fund the grant.
 - Vice Chair Reed asked for a motion to approve grant #1867.
 - Sheriff Dedman motioned to approve grant #1867.
 - Chief Soelberg seconded the motion.
 - Vote passed unanimously (8-0).
- FY'20 Vertical Prosecution Grant Adjustment request- Pima Co. Attorney's Office
 - Request to apply left over balance from FY'19 to the FY'20 grant.
 - Total amount requested \$3,083.45.
 - Vice Chair Reed asked for a motion to approve adjustment.
 - Chief Soelberg motioned to apply remaining balanced to FY'20 grant.
 - Commander Riley seconded the motion.
 - Vote passed unanimously (8-0).
- FY'20 Industry Awareness Grant Request- AZ DPS Vehicle Theft Task Force- Grant #1868-\$1,432.16
 - Staff recommendation is to fully fund this grant out of the SIMS fund.
 - Major Johnson recused himself from the vote.
 - Vice Chair Reed requested a motion to approve Grant #1868.
 - Chief Soelberg motioned to approve Grant #1868.
 - Commander Riley seconded the motion.
 - Vote passed unanimously (7-0-1).
- FY'20 Professional Training Grant Request- AZ. DPS Vehicle Theft Task Force- Grant #1869-#5,000.00
 - Staff recommendation is to fully fund this grant.
 - Major Johnson recused himself from the vote.
 - Vice Chair Reed requested a motion to approve Grant #1869.
 - Chief Soelberg motioned to approve Grant #1869.
 - Commander Riley seconded the motion.
 - Vote passed unanimously (7-0-1)

V. AATA Public Awareness & Grant Programs Report General Update, Discussion and Possible Action

- Ms. Armstrong recapped public awareness events including a press release from the Task Force, an upcoming VIN etching event, and boothing event at the Apache County Fair.
- Ms. Armstrong advised of the AATIA seminar in June of 2020 in Laughlin.
- Ms. Armstrong advised that the AATA would begin working on the 2019 annual report.

- VI. Law Enforcement Subcommittee Report, Discussion and Possible Action
 - No update.
- VII. Public Awareness Subcommittee Report, Discussion and Possible Action
 - No update.
- VIII. Legislative Subcommittee Report, Discussion and Possible Action
 - No update.
- IX. Vertical Prosecution Subcommittee & Auto Theft Prosecutors Report, Discussion, and Possible Action
 - General Subcommittee update on vertical prosecution programs, auto theft cases/outcomes
 - Pima County Attorney’s Office-Mr. Ryan Gant recapped current cases that have gone to trial that interlinked with a Vehicle Theft Task Force case, involving a subject who is a repeat auto theft offender.
 - La Paz County Attorney’s Office- Mr. Jake Chavez introduced himself as the new prosecutor for this county. Nothing to report at this time.
 - Pinal County Attorney’s Office- Mr. Quist advised the Board that Pinal County is on track this quarter to break the record for the number of convictions they have obtained; they currently sit at 40 convictions. Mr. Quist moved on to recap several cases currently being worked.
 - Maricopa County Attorney’s Office – Ms. Sherman advised that she and some of the staff went to the Flagstaff training and met with the other vertical prosecutors. Ms. Sherman gave a recap on several cases that have concluded.
- X. Arizona Vehicle Theft Task Force Report, Discussion and Possible Action
 - General Update, Report on Task Force Activities
 - Capt. Etnire provided a recap of Task Force efforts and activities. He advised that there have been a few personnel changes. One due to budget concerns, one to an assignment change with Yuma Police Department, and a promotion to Sergeant with Tucson Police Department.
 - Capt. Etnire shared the current stats for the Task Force highlighting that they have recovered vehicles totaling a value of \$8.8 million dollars and served over 38 search warrants for the year.
 - Capt. Etnire advised that their overall recoveries are down this year and equated this to reduced staffing.
 - Capt. Etnire recapped several current cases worked by the Vehicle Theft Task Force.
- XI. Call to the Public
 - No reply.
- XII. Reports on current events, matters of board procedure, requests and items for future agendas
- XIII. Date-Time-Location of next meeting-
 - Friday, November 15, 2019 10am- AATA Building- 1110 W. Washington Street, Phoenix AZ 85007
Conference room #105
- XIV. Adjournment
 - Meeting adjourned at 11:37am.
Dated this ____ day of _____, 2019.

Arizona Automobile Theft Authority

By: _____

Chief Daniel Sharp, AATA Board Chairman