



**Arizona Insurance Guaranty Funds**  
**Arizona Department of Insurance and Financial Institutions**

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**DOUGLAS A. DUCEY**  
Governor

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**EVAN G. DANIELS**  
Director

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**MINUTES OF THE MEETING AND EXECUTIVE SESSION  
OF THE  
JOINT ADMINISTRATIVE STEERING COMMITTEE  
OF THE  
ARIZONA LIFE AND DISABILITY INSURANCE GUARANTY FUND, AND THE  
ARIZONA PROPERTY & CASUALTY INSURANCE GUARANTY FUND**

**JUNE 7, 2021**

Pursuant to a Public Notice dated June 3, 2021, a Meeting of the Joint Administrative Steering Committee (JASC) of the Arizona Life and Disability Insurance Guaranty Fund (“ALDIGF”) and the Arizona Property and Casualty Insurance Guaranty Fund (“APCIGF”) was convened on June 7, 2021, at 1:33 p.m. in a virtual video conference format using Google Meet. All three members of the JASC were present.

Attending the meeting via video conference were the following members of the JASC:

Evan G. Daniels, Esq.	Director, Arizona Department of Insurance And Financial Institutions
Tod D. Lashway, CLU, ChFC, LUTCF, CLTC, RICP	Chair, ALDIGF Board of Directors
Sara Begley, Esq., CPCU	Chair, APCIGF Board of Directors

Also present at the meeting was:

Lori D. Nestor	Executive Director, Arizona Insurance Guaranty Funds
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The following matters were discussed, considered and decided at the meeting:

**Item #1. Discussion and possible action regarding the potential addition of a staff member to the Funds' joint staff.**

Executive Director Lori Nestor explained that ALDIGF and APCIGF (the Funds) have experienced a significant increase in activity and associated responsibilities over the past several years with the increase in Arizona's population, especially its retired population. Combined with the Funds' pressing need to update policies and procedures and establish continuity of operations and knowledge sharing documentation, it was her recommendation that the Funds add an additional staff member capable of assuming organizational and administrative duties to support these responsibilities. Ms. Nestor indicated that a confidential, potential solution to the staffing need also presently exists.

**Item #2. Executive Session, pursuant to A.R.S. § 38-431.03(A)(1), to discuss one or more personnel matters and to discuss matters relating to potential candidates.**

Upon a motion by ALDIGF Chair Tod Lashway and seconded by APCIGF Chair Sara Begley, the JASC voted unanimously to move to Executive Session at 1:37 p.m. to discuss personnel matters and matters relating to potential candidates. No members of the public were present. The matter was discussed in Executive Session until 1:42 p.m., at which time JASC Chair Evan Daniels moved to exit Executive Session. Following a second by Ms. Begley, the JASC voted unanimously to do so and the public was invited to rejoin the meeting.

**Item #3. Consideration and any action to be taken as a result of the discussion of the JASC in Executive Session.**

Following Executive Session, a motion was made by Mr. Lashway and seconded by Ms. Begley to proceed as discussed in the executive session and add an Administrative Support Specialist to the joint staff of the Funds. The motion passed unanimously.

**Item #4. Call to the Public.**

No members of the public were in attendance, and no response was received.

There being no further business to come before the JASC, without objection the meeting was adjourned at 1:47 p.m.

Dated this 7<sup>th</sup> day of June, 2021.

Respectfully submitted,

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Lori D. Nestor

Approved:

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Chair of the JASC